

Minutes

Board of Directors Meeting National SAM Innovation Project

Date: Thursday, April 4, 2013

Time: 1:00 PM

Location: Go-to-Meeting Online

Present: Mark Shellinger, Executive Director
Bert Hendee, President
Carol Lensing, Vice-President
Nathan Roberts, Treasurer
Debbie Daniels, Secretary
Kendra Washington-Bass, member (joined after the meeting started)

Absent: Dave Sechler, member
Paul Katnik, member

I **Call to order:** at 1:05 PM by President Bert Hendee.

II **Quorum:** five of seven Board members present (four required.)

III **Reading and Approval of Minutes:** A motion was made to approve the minutes for the January 30, 2013 and February 28, 2013; and March 6, 2013 by Carol Lensing; seconded by Nathan Roberts. Motion carried 4-0.

IV **Treasurer's Report**

The next fiscal report is coming out later in April. It appears that we will have enough funds to be on full year ahead.

V **Executive Director's Report**

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- (a) All board members and SISs have been sent name tags.
- (b) Data from the NSIP Conferences found six people have attended all of the conferences. Three were from Illinois.
- (c) The data shows the NSIP cost per attendee was 75% and 25% was paid by individual schools, states and districts.
- (d) Mark reviewed the board conference survey.
- (e) Andy Hargreaves has committed to present at the conference. Willow Sweeney and Paul Bernabei will also be attending.
- (f) Mark said the Hotel Del Coronado suggested starting the first session with a plated breakfast followed by the first session. Board members liked this idea.
- (g) "More specific sessions for SAMs" was a suggestion on the survey. The board discussed possibilities for addressing this session.
- (h) There was discussion about getting more surveys back, Kendra suggested that we use Survey Monkey and send it out to everyone after the conference. Offer putting their name in a pool for a free conference registration for the following year.

- (i) The board members were supportive of going back to Fort Lauderdale. Other possibilities of location and the thought of a certain number of years on both the east and west coast were discussed.
- (j) Mark discussed the opportunity of applying for a grant. The grant would be in collaboration with Hillsborough Public Schools. Mark will keep us apprised of this grant as it moves forward. This grant and others might allow us funding for continued research.
- (k) There are over 140 SAMs schools in the Wallace Pipeline
- (l) Carol Lensing asked for information on how to access state data for SAM Teams.

VI **Unfinished Business and General Orders:**

Work plan: board policy and the framework for the evaluation of the executive director.

VII **New Business:**

A. Discussion of NSIP Policy Areas Document

- (a) Carol Lensing initiated discussion about the state affiliates role.
- (b) There are three non-negotiables for each state affiliate:
 - Ensure state affiliates are increasing the number of SAM schools each year
 - Ensure state affiliates are building efficacy & fidelity in the process
 - Ensure state affiliates are financially sustainable

B. Performance review development

- (a) The board will not address this item today, but will add this to the September 2013, board meeting.

C. NSIP Brochure

NSIP is offering to assist affiliates with developing brochures.

D. **State Affiliates Updates** - *Key points of the updates include: No affiliate reports were given at this meeting.*

- (a) Delaware
- (b) Missouri
- (c) Illinois
- (d) Louisiana
- (e) Kentucky
- (f) Georgia
- (g) Iowa

B. Development of Policies

- (a) ***NSIP Policy Areas Document was discussed and board member questions were answered by Mark. After discussion, Bert called the question.***

VIII **Board Actions:**

Motion made to accept the NSIP Policy Areas Document by Carol Lensing and seconded by Nathan Roberts. Motion carried 4-0.

VIII Next Steps

Need to move forward with the performance review. Plans will be forthcoming to do so.

IX Next Meeting Date:

Face-to-Face Board Meeting Date is tentatively set for September 20, 2013.

X Adjournment:

- a. Motion made to adjourn by Carol Lensing and seconded by Nathan Roberts.
Motion carried 5-0. There being no further business, President Hendee declared the meeting adjourned by unanimous consent.
- b. Meeting adjourned at 2:04 PM

Respectfully submitted by,



Debbie Daniels
Secretary

Adopted by the Board in the meeting
of _____,
(Date of Meeting)

(Signature of Presiding Officer)