

WORKPLAN FOR “LEADING THROUGH POLARIZATION” SAMs TOOL KIT

Timeframe: A soft launch (pilot) in Fall 2024 and final toolkit by December 2024

ACTIVITY	COMPLETION
Two needs assessment focus groups (participants identified by Mark in categories according to those proposed by the team)	March 15
Brief survey of SAMs principals and coaches testing and validating the insights from the focus group (participants identified by Mark according to categories proposed by the team)	March 15
Drafting of overall content incorporating analysis of focus group and survey findings	April 15
Tools design draft/Drafting of Tools (including the light editing)	May 30
Review of tools by external reviewers	June
Revision of tools incorporating comments from external reviewers	July 31
Graphic design (external assistance is not included)	Aug. 15
Piloting of tools in Fall 2024 (soft launch and data analysis)	October - November
Final toolkit by December 2024 (open source available)	December
Video (funding for the videographer not included)	Fall-Winter