

Minutes

Board of Directors Meeting National SAM Innovation Project

Date: Wednesday, March 6, 2013

Time: 1:00 PM

Location: Email

Present: Mark Shellinger, Executive Director
Bert Hendee, President
Carol Lensing, Vice-President
Nathan Roberts, Treasurer
Debbie Daniels, Secretary
Dave Sechler, member
Paul Katnik, member
Kendra Washington-Bass, member

Absent: All members were present

- I **Call to order:** at 10:32 AM by President Bert Hendee.
- II **Quorum:** seven of seven Board members present (four required.)
- III **Reading and Approval of Minutes:** None were approved at this meeting
- IV **Treasurer's Report**

There was no Treasurer's report at this meeting.
- V **Executive Director's Report**

There was no Executive Director's Report
- VI **Unfinished Business and General Orders:**

None was discussed at this meeting.
- VII **New Business:**

A. 501 C3 Revisions

- *Email from President Hendee: Mark has asked that we conduct a bit of business through e-mail in order to complete the IRS determination of 501c3. The IRS has asked that we amend our bylaws with a declaration that NSIP will abide by current and future codes governing non-profits. This is language our attorney did not think necessary when we filed over a year ago. He drafted the attached amendment. With this amendment the IRS will approve our 501c3 application. We would like to have the attorney file this document as soon as possible. Please respond in the affirmative if you don't have a problem with this or ask questions if you have them.*

- B. **State Affiliates Updates** - Key points of the updates include: No affiliate reports were given at this meeting.

- (a) Delaware
- (b) Missouri
- (c) Illinois
- (d) Louisiana
- (e) Kentucky
- (f) Georgia
- (g) Iowa

B. Development of Policies

Policies for consideration were uploaded to a dropbox for review and suggestions.

VIII Board Actions:

Each member was to reply by email to vote for approval of the changes in the 501 C3 statement. Motion to approve by Carol Lensing and seconded by Nathan Roberts. Motion carried 7-0.

VIII Next Steps

- (a) Review policies and information in dropbox for next meeting.

IX Next Meeting Date: April 4, 2013 Online

X Adjournment:

- a. Motion made to adjourn : Meeting ended by virtue of email sent and read by all members.

Respectfully submitted by,



Debbie Daniels
Secretary

Adopted by the Board in the meeting
of _____,
(Date of Meeting)

(Signature of Presiding Officer)